One of a series of Solutions from Softbox

Direct Payments… *the Software*

Direct Payments is one of the 4 modules which combine to form the Child Care Payments Solution. The full range of modules are

- Carer Payments
- Agency Payments
- Care Leaver Payments
- Direct Payments

Direct Payments

This module is designed to cover any direct child care payments including payments to:

- Relatives
- Clients
- Agencies
- Providers

Agency, Provider And Relatives Details

This module enables payments to be made direct to clients, their relatives or other third parties including:

- Agencies
- Providers (carers etc)

Agencies, Relatives and Providers, if required, should be set up in exactly the same way as for other modules that use Carers/Providers or Agencies. This will enable them to be selected as a payment recipient when creating the Direct Payments Package

Placement Records

As with other modules the Care Package record is used to set up Direct Payments. The package type that is selected should be Direct Payments which will then display the direct payments version of the form. Any number of individual payments can be added with their own unique frequency of payment. In addition there is an option which allows the category

of recipient to be defined. Depending upon the option selected the payment will be directed to the client or relative, agency or provider.

Once all the individual payments have been set up the record is confirmed and it is then available for payment. This 'package type' can co-exist with other package types e.g. respite placements which would be entered using the carer payments options. The summary tab card however, will show a mix of direct payments and carer placements. Other options include:

- Adjustments for one off payments
- Overpayment Details to manage and recover any overpayments
- Payment History.

The Payment Run follows a format used in all other Child Care Payment Modules. However, unlike other modules there are potentially many creditors and this complexity of payment possibilities is displayed on both the Provisional Report and on the Payment Details option within the payment proposals screen.

Once the direct payments have been authorised, a transaction file can be generated to pass details to creditors, remittance advice slips produced to send to all the different types of creditor, before updating to the next invoice period.

Reports

A comprehensive range of reports are provided to give essential budget monitoring information. In addition we provide a 'Quick Query' facility which gives users the option of extracting data and the data can also be accessed using popular third party report writing tools such as Business Objects and Crystal Reports.

Direct Payments…. *Beyond the Software*

Implementation

The achievement of a successful implementation of any project depends greatly upon a number of factors; staff awareness, effective procedures and effective software. We at SoftBox have proven implementation plans and procedures that will ensure the success of any project.

Training

We offer a wide range of courses designed for end-users, managers and administrators implementing any of our products. Due to the specialist nature of our software applications,

we are able to offer unrivalled expertise and knowledge of these systems. All Softbox trainers have personal expertise in a technical role and are able to offer 'hands-on' experience to delegates, who will be working with the software application on an everyday basis.

Support

We at Softbox offer a complete range of computer products and services
- Software design
- Software installation
- Consultancy
- Training
- Technical support

To get more information on this and other software products from Softbox contact us now

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